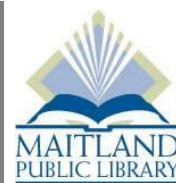


Maitland Public Library Board of Trustees

Wednesday, November 20, 2024

7:30 pm



ATTENDANCE: The following members were present: Dr. Steve Lee, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Andrew Harrison, Treasurer; Mr. Bob Allen, Chair; Ms. Erin Baker, Trustee; Ms. Patti Brennan, Trustee; Ms. Liz Doyle, Trustee; Ms. Laurie Fuller, Trustee; Ms. Mary-Jeanine Ibarguen, Trustee; Ms. Kristen Johnson, Vice Chair; Ms. Cari Rotenberger, Trustee; Mr. Kay Yeuell, Trustee;

- The following members were present via Zoom: 0
- Staff Present: Ms. Stacie Larson, Director; Ms. Jenn Bishop, Executive Assistant
- Staff present via Zoom: 0
- The following members were excused: Mr. Frank Allen, Trustee; Mr. Dave Baker, Trustee; Dr. Scot French, Trustee
- The following members were not present or excused: 0
- Members of the public attending: 0

MEETING CALLED TO ORDER AT 7:34 PM by Mr. B. Allen

- Consent Agenda: With no questions or concerns, all items on the Consent Agenda were accepted.

FRIENDS REPORT: Ms. Sandoz reported that all Friends of the Library memberships would renew January 1, 2025. There are 61 current members. The store was closed for a time due to air conditioner problems. Donations are still coming in. Thrift Books are no longer accepting extra books. A new outlet to send extra books is being researched.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson at the Annual Meeting prior to this meeting.

- The architects for the new building will be joining the December Board meeting via Zoom.
- Holiday Heatwave will still take place in December, but will be on a much smaller scale.
- Seasons of Light will take place 12/7 at Lake Lily(outreach)
- There will be no Holiday Tea this year
- The City is applying for a construction grant

NOMINATING COMMITTEE: With no meetings held this month and all positions being filled, Mr. F. Allen had nothing to report for the month.

FINANCE: Mr. Harrison reported that the Finance Committee would discuss all matters needed for this month later in the agenda.

CONSTRUCTION: Ms. Larson spoke during the Librarian's Report regarding this

Old Business: There was no old business presented.

Public Period: Mr. B. Allen opened the Public Period. There being no one who wished to be heard, Mr. B. Allen closed the Public Period.

Discussion:

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Financial Investments - Mr. Harrison informed the Board that a CD will be maturing soon and asked for suggestions on what to do with this money. After much discussion, many agreed with the idea of keeping some money in a bank account and investing the rest until the new building is finished. Most Board members agreed that a local bank should continue to be used.

Decision:

Maturing CD - Ms. Doyle moved that the board re-new the CD at First Horizon bank, using the total amount of funds in the current CD that is scheduled to mature in December 2024. The CD will be for a term no shorter than 5 months and no longer than 9 months, at the highest interest rate available from that bank. Upon its maturity, the investment will be re-evaluated. The motion was seconded by Ms. Brennan and passed unanimously by all in attendance.

Gift Cards for Staff - Mr. Harrison motioned to release the funds for nineteen \$50 gift cards for staff (\$950 total). This was seconded by Dr. Lee and passed unanimously by all in attendance.

Plan of Service - Ms. Larson read over the Plan of Service and noted what was new and what was continuing for the year. Ms. Doyle suggested that Ms. Larson added the monthly artist to the plan. Ms. Larson did note that she would add the monthly artist to the plan. Mr. Harrison motioned that the Board accept the Plan of Service with the addition of Ms. Doyle's suggestion. This was seconded by Ms. Rotenberger and passed unanimously by all in attendance.

Good of the Order - Mr. B. Allen introduced a new section of the Board Meeting. The Good of the Order will be the time for trustees to bring up other questions, concerns, and comments that are not related to the topic at hand. Mr. B. Allen has asked that trustees hold other comments until this section of the meeting going forward.

Ms. Fuller inquired about the possibility of reviving the 5K fundraiser. Ms. Larson informed that the 5K is a lot of work, and those who used to staff the event are no longer around. She also mentioned that the staff is not into it, and the police department is charging more now. The City seems to discourage this event, as the main road we have used in the past is no longer available for use like that.

- Dates to Remember
- A. Seasons of Light: Saturday, December 7, 2024, 5:00pm
- B. Youth Winter Program: Saturday, December 14, 2024, 2:00pm
- C. Next Meeting: Wednesday, December 18, 2024, 7:30pm

MEETING ADJOURNED: A motion was made by Ms. Brennan at 8:50 pm to end the meeting. This was seconded by Ms. Johnson, and accepted unanimously by all members in attendance.

Minutes submitted by *Maria Hannon*, secretary