

## Maitland Public Library Board of Trustees

Wednesday, October 16, 2024  
7:30 pm



ATTENDANCE: The following members were present: Dr. Steve Lee, President; Ms. Maria Hannon, Secretary; Mr. Bob Allen, Chair; Mr. Frank Allen, Trustee; Ms. Erin Baker, Trustee; Ms. Patti Brennan, Trustee; Ms. Laurie Fuller, Trustee; Ms. Cari Rotenberger, Trustee; Mr. Kay Yeuell, Trustee;

- The following members were present via Zoom: Mr. Dave Baker, Trustee; Ms. Mary-Jeanine Ibarguen, Trustee;
- Staff Present: Ms. Stacie Larson, Director;
- Staff present via Zoom: 0
- The following members were excused: Mr. Andrew Harrison, Treasurer; Ms. Kristen Johnson, Vice Chair; Ms. Liz Doyle, Trustee; Dr. Scot French, Trustee
- The following members were not present or excused: Ms. Marilyn Sandoz, Vice President;
- Members of the public attending: 1

MEETING CALLED TO ORDER AT 7:30 PM by Mr. B. Allen

- Consent Agenda: With no questions or concerns, all items on the Consent Agenda were accepted.

FRIENDS REPORT: Ms. Larson reported the FoL brought in less than \$1,000 in sales for September. There are 19 regular volunteers and 4 substitutes. Select days have evening hours (until 6pm) offered. The ceiling has collapsed again due to the condensation unit. This will be repaired.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson at the Annual Meeting previous to this meeting.

- The elevator, broken as of 5/5/24, will be fixed soon. A PO has been approved.
- The database, NewsBank, will be offered to card holders starting November 1.
- Fall Festival was a lot of fun
- September was Library Card Month - 105 cards were issued
- The Democrats held a "rally" at the library. This was not conveyed originally when they signed up to use the room. Holding a rally violates the room use agreement (can have a political meeting, but not a rally). Asking them to leave ruffled feathers, and a letter was written to Ms. Larson & the City by a candidate for Supervisor of Elections in Orange County, asking for the policy to be amended. City attorneys have said to do nothing as of the moment. The library policy was copied from the city policy.

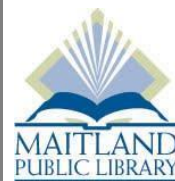
Ms. Fuller asked Ms. Larson if any help is needed. Ms. Larson asked the Board for volunteers for the following:

- In-Service Day on 11/1
- Get Down Downtown on 11/1
- December 6th Get Down Downtown
- December 7th Season of Light at Lake Lily
- December 8th Holiday Tea Party
- December 14th - Holiday Heat Wave

NOMINATING COMMITTEE: Mr. F. Allen had nothing to report for the month. Mr. F. Allen did inquire about the minutes from the Annual Meeting in September. Ms. Larson stated they were approved at the following year's

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Annual Meeting. Mr. D. Baker stated that this was amended in the by-laws recently. Ms. Larson will look into this for confirmation. Ms. Hannon stated that if this is so, she will have the minutes at the November meeting.

FINANCE: Mr. Yeuell reported that the Finance Committee had nothing to report. Ms. Larson stated that Mr. Harrison closed the Commerce bank account and moved the money to Iberia.

CONSTRUCTION: Ms. Larson stated that meetings were postponed due to the hurricane, but will meet this week.

Old Business: There was no old business presented.

Public Period: Mr. B. Allen opened the Public Period. There being no one who wished to be heard, Mr. B. Allen closed the Public Period.

Discussion:

Plan of Service - Ms. Larson reminded the Board that this must be submitted every fiscal year in order to receive State Aid. Mr. D. Baker asked for the Board to be included in this. An ad-hoc committee was suggested. Ms. Larson offered to submit her plan of service to the Board at the November meeting. If more than one Board member wants to be a part of this, please let Mr. B. Allen know.

Decision: There were no decision items on the agenda.

Dates to Remember

- In-Service Day - November 1
- Board Meeting – November 20, 2024, 7:30pm

MEETING ADJOURNED: A motion was made by Dr. Lee at 8:02 pm to end the meeting. This was seconded by Mr. F. Allen, and accepted unanimously by all members in attendance.

Minutes submitted by Maria Hannon, secretary