

Maitland Public Library Board of Trustees

Wednesday, February 21, 2024
7:30 pm



ATTENDANCE: The following members were present: Dr. Steve Lee, President; Ms. Marilyn Sandoz, Vice President; Ms. Maria Hannon, Secretary; Mr. Andrew Harrison, Treasurer; Mr. Bob Allen, Chairman; Ms. Kristen Johnson, Vice Chairwoman; Mr. Frank Allen, Trustee; Mr. Dave Baker, Trustee; Dr. Scot French, Trustee; Ms. Laurie Fuller, Trustee; Ms. Mary-Jeanine Ibarguen, Trustee; Mr. Kay Yeuell, Trustee;

- The following members were present via Zoom: Ms. Liz Doyle, Trustee
- Staff Present: Ms. Jenn Bishop, Executive Assistant; Ms. Stacie Larson, Director
- Staff present via Zoom: 0
- The following members were excused: Mayor John Lowndes, Ex-Officio
- The following members were not present or excused: 0
- Members of the public attending: 4

MEETING CALLED TO ORDER AT 7:30 PM by Mr. B. Allen

- Consent Agenda: Financial Statements for January 2024 were presented. With no further questions or concerns, all items on the Consent Agenda were accepted.

FRIENDS REPORT: Ms. Sandoz reported that the bookstore is fully staffed and is always busy. The FoL are working with the FOR! Committee. Please renew your membership if you have not.

LIBRARIAN'S REPORT is attached. It was emailed to board members. Highlights were shared by Ms. Larson.

- The new website has launched
- The library has hosted many story times, Get Down Downtown, MPD Family Day and more
- The Tween project is still being worked on
- Ukulele Classes have resumed at the Library
- Astronomy Week is coming! Many events planned
- Please RSVP for the Maitland Volunteer BBQ on 3/28

BY-LAW COMMITTEE: Ms. Johnson stated the new bylaws will be voted on later in the agenda and explained why they were revised. Mr. B. Allen requested the age limit for Board Members be changed to "18+" in place of "over 18."

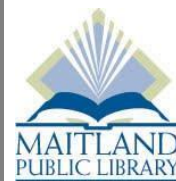
NOMINATING COMMITTEE: Mr. F. Allen shared there are three (3) vacancies for Board Members. The committee has interviewed potential candidates and will have recommendations for the Board later in the agenda.

FOR COMMITTEE: Ms. Johnson stated the mailers have been sent out. She cautioned Board Members not to get into a heated debate on social media with negative comments. The committee is sponsoring the Dommerich 5K and could use a few runners. Volunteers are needed for various events. Canvassing neighborhoods is going well, with 95% of neighbors positive regarding a new building. The current financial balance for the committee as of 2/19/24 was just over \$20,000. The committee is under budget due to some restrictions. There could be a surplus of \$8,000.

LIBRARY INFO CAMPAIGN: Ms. Bishop noted out of the \$25,000 earmarked, \$17,000 has been spent. The expense breakdown is:

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- \$522 on brochures
- \$332 on banners/signs
- \$12,166 on mailers
- \$4,000 for Ms. Stahlman's fees*

*Ms. Stahlman will have one more payment due in March (\$2,000). Ms. Larson is speaking at many functions, including the news stations and newspapers.

Old Business: Mr. Harrison inquired about the status of the repairs on the automatic doors. Ms. Larson stated repairs were attempted 10 days ago. The motherboard is bad. All was replaced, but still not functional. Buttons do not communicate with the panels. This is still being worked on.

Public Period: Mr. B. Allen opened the Public Period. There being no one who wished to be heard, Mr. B. Allen closed the Public Period.

Discussion:

- **Campaign and Outreach Updates** - This was discussed in other areas of the meeting.

Decision:

- **Bylaws Amendments** - Ms. Johnson motioned the Board to accept the Bylaws Amendments, with the age change of "18+" in Article 2. This was seconded by Mr. Harrison, and was voted unanimously by all in attendance.
- **New Member Recommendations** - Mr. F. Allen recommended two (2) new potential trustees.
 - Mr. F. Allen motioned the Board accept Erin Baker (term expiration 2026) as a Trustee. Ms. Fuller seconded this motion and was voted unanimously by all in attendance.
 - Mr. F. Allen motioned the Board accept Patty Brennan (term expiration 2026) as a Trustee. Ms. Johnson seconded this motion and was voted unanimously by all in attendance.
- **March Meeting Date** - The next monthly Board meeting, 3/20/24, falls during Spring Break. Ms. Larson noted the only available date to switch the meeting would be March 28th. With a show of hands regarding availability, the next Board Meeting will remain on Wednesday, March 20, 2024, with a Zoom option.

MEETING ADJOURNED: In a celebratory tradition for new board members, a motion was made by the newest Board Member, Ms. Brennan, at 8:06 pm to end the meeting. This was seconded by the newest Board Member, Ms. Baker, and accepted unanimously by all members in attendance.

Minutes submitted by *Maria Hannon*, secretary